

**DESCRIPTION OF THE COURSE OF STUDY
FOR EXCHANGE STUDENTS**

Kod przedmiotu	0413.3ZARZ2.B/C7.KOZ	
Name of the course in	English	<i>Management Concepts</i> Koncepcje zarządzania
	Polish	

1. LOCATION OF THE COURSE OF STUDY WITHIN THE SYSTEM OF STUDIES

1.1. Field of studies	Management
1.2. Form of studies	Full Time / Part Time
1.3. Level of studies	II degree (Master Degree)
1.4. Profile of studies	Academic
1.5. Person responsible for the card	Prof. Beata Poteralska, PhD, Agnieszka Predygier, PhD
1.6. Kontakt	beata.poteralska@ujk.edu.pl, apredygier@ujk.edu.pl

2. GENERAL CHARACTERISTICS OF THE COURSE OF STUDY

2.1. Language	English, Polish
2.2. Prerequisites	-

3. DETAILED CHARACTERISTICS OF THE COURSE OF STUDY

3.1. Form of classes	Lecture, practical classes	
3.2. Place of classes	Lecture and practical classes at University	
3.3. Form of assessment	Lecture – exam, practical classes – graded credit	
3.4. Didactic methods	Lecture with presentation Practical classes – excersises	
3.5. Literature	Basic	<ol style="list-style-type: none"> 1. Sokołowska S., Krawczyk-Sołtys A., Mijał A., Płatkowska-Prokopczyk L., Szewiec P., Koncepcje organizacji i metody zarządzania. Możliwości i ograniczenia, Difin, Warszawa 2016. 2. Kłincewicz K. (red.) Zarządzanie, organizacje i organizowanie, Wydawnictwo Naukowe Wydziału Zarządzania Uniwersytetu Warszawskiego, Warszawa 2016, https://timo.wz.uw.edu.pl/zoo/.
	Additional	<ol style="list-style-type: none"> 1. Certo Samuel C., Modern Management: Concepts and Skills, Wydawca: Pearson Education Limited, 2015. 2. Hashmi Osama A., Innovation Thinking Methods for the Modern Entrepreneur: Disciplines of Thought That Can Help You Rethink Industries and Unlock 10x Better Solutions, Wydawca: Lightning Source Inc, 2016.

4. OBJECTIVES, SYLLABUS CONTENT

<p>4.1. Subject objectives</p> <p>Lecture:</p> <p>C1. Knowledge – Knowledge of new directions and trends in management.</p> <p>C2. Skills – Developing the ability to apply management methods in practice in various types of organizations, the ability to apply management methods and concepts in scientific research.</p> <p>C3. Social competences – Adaptation in changing conditions of organization functioning.</p> <p>Practical classes:</p> <p>C1. Knowledge – Knowledge of new directions and trends in management.</p> <p>C2. Skills – Developing the ability to apply management methods in practice in various types of organizations,</p> <p>C3. Social competences – Adaptation in changing conditions of organization functioning.</p>
<p>4.2. Detailed syllabus</p> <p>Lecture:</p> <ol style="list-style-type: none"> 1. Changing the paradigms of the company's operation. 2. Definitions and typology of management concepts and methods. 3. Management schools and trends. 4. Management methods used in organizations: lean management, outsourcing, downsizing, outplacement, reengineering, time based management, benchmarking. 5. Organizations: knowledge-based, learning, intelligent, networked, virtual, agile, creative. 6. Knowledge management. 7. Concepts of inter-organizational cooperation.

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4.5. Criteria for assessing the degree of achievement of learning outcomes

Form of classes	Grade	Assessment criteria
Lecture	3	Passed the written exam at the level of 50-60% of the maximum number of points possible to obtain, taking into account activity in classes.
	3,5	Passed the written exam at the level of 61-70% of the maximum number of points possible to obtain, taking into account activity in classes.
	4	Passed the written exam at the level of 71-80% of the maximum number of points possible to obtain, taking into account activity in classes.
	4,5	Passed the written exam at the level of 81-90% of the maximum number of points possible to obtain, taking into account activity in classes.
	5	Passed the written exam at the level of 91-100% of the maximum number of points possible to obtain, taking into account activity in classes.
Practical classes	3	obtained points from the test and for active participation in classes at the level of 50-60%
	3,5	obtained points from the test and for active participation in classes at the level of 61-70%
	4	obtained points from the test and for active participation in classes at the level of 71-80%
	4,5	obtained points from the test and for active participation in classes at the level of 81-90%
	5	obtained points from the test and for active participation in classes at the level of 91-100%

4. ECTS POINTS BALANCE - STUDENT WORKLOAD

Category	Student workload	
	Full time studies*	Part time studies*
<i>NUMBER OF HOURS IMPLEMENTED WITH DIRECT PARTICIPATION OF THE TEACHER /CONTACT HOURS/</i>	50	30
<i>Participation in lectures</i>	30	15
<i>Participation in practical classes</i>	15	10
<i>Participation in the exam / test</i>	3	3
<i>Other: consultancy</i>	2	2
<i>STUDENT'S INDEPENDENT WORK /NON-CONTACT HOURS/</i>	50	70
<i>Preparation for the lecture</i>	10	10
<i>Preparation for the practical classes</i>	15	25
<i>Preparation to the exam / test</i>	25	35
TOTAL HOURS	100	100
ECTS Credits	4	4